

MANAGER POSITION TFN Seafoods 2012

Closing date Feb 7/2012

The individual will ideally be a TFN member and be familiar with the community and fishermen. Included in the CFE training plan is a provision for training for the use of an electronic database program and for basic bookkeeping training. Experience with training, fisheries and administration will be an asset, as well as knowledge of TFN governance and hereditary system.

' Main responsibilities will include (but not limited to)–Co-coordinating support services for fishermen, co-coordinating and tracking training programs, assisting and tracking paperwork regarding licensing, ensuring fishermen adhere to fishing guidelines and safety regulations, filing landing slips and keeping track of quota and licence payments received, keeping track of and reminding fishermen of training qualifications, keeping a current list of deckhands available (with qualifications), catch-monitoring information monitoring.

The manager will also be responsible for regular reporting of information to Trustees and organizing meetings and communications in this regard. Due to seasonal circumstances weekend and overtime work may be required as part of these duties.

Manager selected will be subject to a 90-day trial period with a committee review. Anticipated Start date would be Feb. 13th with a rate of \$22 to \$25 per hr depending on qualifications.

Applications with resume: Fax TN Treaty office a 725-3352 or mail to Fisheries Manager position PO box 18 Tofino B.C.