



TLA-O-QUI-AHT BULLETIN

JULY 6TH 2017

NOW OPEN

The New Tiic-Mis-Aq'kin Health Centre

We are open 8:30 AM – 4:30 PM, Monday to Friday

#82 Nuu-Piit-Tah-Chilth Rd, Ty-Histanis, Tla-o-qui-aht First Nations
Call us at 250-725-3335, or email healthreception@tla-o-qui-aht.org

A Grand-Opening will happen in August 2017 – Stand by for details

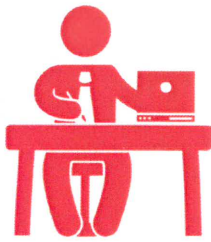
CEREMONIAL ACCESS WOOD ARRIVES IN OPITSAHT



On June 28th 2017, a barge load arrived to Opitsaht and brought a truck load of ceremonial access wood. We hope to be to get a couple 'dugout' canoes out of the red cedar, and some milled wood from the Fir and Yellow Cedar. More Cultural Use wood will be arriving at Ty-Histanis soon as well.

In the photo:

Carl Martin, Ralph Spencer and Robert Martin.



OPITSAHT PRESCHOOL – TEMPORARY LOCATION

With renovations underway at the MICC, the Opitsaht Preschool is now temporarily moved to Opitsaht Health Clinic. A phone line is also in progress to get setup, so we are asking parents to please connect with Gail for any further information. We plan to have the preschool move back down to the MICC as soon as possible.

250.725.3233 – Meares Island Phone #



JOB POSTINGS

Current job postings are on the TFN website. Check it out for what's current.

www.tla-o-qui-aht.org

Also check out the Alberni Clayoquot Employment Website!

www.avemployment.ca



TLA-O-QUI-AHT STAFF ON LEAVE

Allison Howard is filling in as the Patient Travel Clerk, you can reach her at the Health Centre Office (250-725-3335) or by emailing pt@tla-o-qui-aht.org

OPITSAHT OFFICE SERVICE – EVERY WEDNESDAY

Meares Island Cultural Centre, will continue to be open every Wednesday for residents who may need to touch base with some of our service staff. Check in to reach the following employees:
Call the Opitsaht Office at 250.725.3233



- | | |
|-------------------|--|
| Matt Seitcher | <i>INTERIM</i> Public Works Manager |
| Ivy Bell | Housing Manager |
| Saya Masso | Natural Resources Manager |
| Iris Frank | Education Manager |
| Naomi Seitcher | Community Services Manager |
| Allison Howard | Social Development Worker |
| Marie Frank-Atleo | Family Care Worker |
| Nora Martin | Community Health Liasion |
| Connor Paone | Exec Assist/ Interim Admin & Finance Manager |

Stop in to say hello, ask about services, or set up appointments. We are here to service you.

IMPORTANT PATIENT TRAVEL REMINDERS

- We are now located at **#82 Nuu-Piit-Tah-Chilth Rd – Tiic-Mis-Aq'kin Health Centre, Ty-Histanis**
 - **P) 250.725.3335 (F) 250.725.3980**
- Patient Travel requests need to be submitted to either fax (250)725-3980 or emailed to pt@tla-o-qui-aht.org.
- You must call in to be sure that the Patient Travel Clerk received your appointment confirmation. You will need to have your address, date of birth, Status number and Personal Health Number ready for this call.
- All appointments are to be made in order for you to have time to travel to your destination and back in one day travel. Exceptions can be made for special circumstances. These may depend on the doctor or distance. Ex. Victoria would be an overnight.
- Appointments must be to the closest service provider possible. Exceptions for dental can be made but only if there was a referral from another doctor or dentist. This referral must be attached with your confirmation. This does not mean it will be approved. There is a process to follow. You will then also need to fill out a "Benefit Exception – for Dental Form".
- If at all possible, you should make appointments together on the same day. Ex. Eye doctor and dental can be in one day. Or you can make yours and your children's in one day.

- Allison Howard, Tla-o-qui-aht Social Development

SOCIAL DEVELOPMENT REMINDERS

- ❖ We are now located at **#82 Nuu-Piit-Tah-Chilth Rd – Tiic-Mis-Aq'kin Health Centre, Ty-Histanis**
 - **P) 250.725.3335 (F) 250.725.3980**
- ❖ Renewals are due by the 5th of each month.
- ❖ Utility bills should be submitted monthly. Please call in to discuss registering for online hydro accounts in order to have them printed automatically.
- ❖ It is a client's responsibility to find a contractor for wood delivery. I will assist when I can.

- Allison Howard, Tla-o-qui-aht Social Development

NOTES FROM THE WATER COOLER – CEO UPDATE

There's lots of activity underway and currently wrapping up in Opitsaht.

A major upgrade of the Meares Island Cultural Centre is now done with a few finishing touches to be completed. New siding, a new roof and new window have been installed to ensure the integrity of the building envelope. For a number of years, the facility has been plagued by moisture penetration, and these upgrades will ensure the integrity of the facility for many years. A new ramp has also been installed at the front of the MICC to better enable access to those with mobility issues.

Another major feature of the upgrade has been the expansion and renovation of the pre-school facilities. An additional covered outside area has been created to allow the children to get fresh air during inclement weather. The space looks great and will be put back into use in September.

The Education Department will be providing a computer for public use to enable students to complete homework assignments and others to work on projects or resumes, etc. The computer will be located in the main foyer of the Centre.

Once the pre-school has closed for the summer, the gym equipment will be returned to the Health Centre and again be available for community use.

Changes to the handling of solid waste are in the planning phase. It is anticipated that there the existing bins will be removed and regular household pick-up will be implemented to alleviate having residents carrying refuse to the centralized bin. One large bin will be located at the top of the hill for the use of the scheduled collections and as required by members.

- Ted Adnitt, Tla-o-qui-aht CEO

TLA-O-QUI-AHT FINANCE DEPARTMENT

Here's What's Calculating These Days.....

Submitted by: Melanie Touchie – Chief Financial Officer

Year-end usually means that the finance staff is busy wrapping up the previous year's financial data. This means, closing out our year end expenses, revenues, and preparing the trial balance along with their respective reconciliations so the TFN audit firm can begin their work.



Year end is March 31st of each year. On average the typical year end wrap up takes about 1.5-2 months (End of May approx.). Since TFN has approximately 65 working departments in our administration (ex: Social Development, Housing, Capital Projects: MICC renovation, daycare, health centre etc.) it takes the finance staff several weeks to ensure that all expenses are recorded and ready to reconcile for department and project activities.

Once our Audit team has our data, they unravel all aspects of our data. From the time a funding agreement is signed, they verify the terms of agreements, payments and expenses made against those agreements, and ensure that all data is compliant with the terms of our funding agreements and projects. They then go to verify all expenses of when they were performed, where materials were received, and what assets have to be recorded. They review all Chief and Council meeting decisions to ensure a transparent and fluid process is in place from our policies, to our decision making authorities, to the procedure performed in the administration and finance department. This audit process tells us how we are doing on a bigger picture scale that allows us to measure our procedures, policies, and operational administrative functions.

If the process moves smoothly, the Audit team would attend a site visit to perform their testing of our data, files, and transactions. On average they spend about 5 days with a team of 3-5 people go through all the details of financial records. Auditors check Chief & Council meeting decision minutes, our bank records, incoming payments, Housing files and tenant records, as well as Social Development client files. Auditors perform a random testing of files. Each department will have a random # of transactions selected to verify that the transaction was appropriately coded, policy compliant, that the appropriate

department designated authority vetted the transaction, and that the FAM (Finance and Admin Manager) and CFO (Chief Financial Officer) reviewed the input of the transaction and that the CFO has additionally reviewed and signed the transaction.

Auditing is an extensive process, which TFN goes through every year. Audits are an effective measure of how well TFN is doing financially, but also appropriately directs our Administration of how compliant and secure our procedures and operations are.

Retention of upper management positions and policy development has contributed to Tla-o-qui-aht's stability financially and administratively. As our Nation grows, we also add to the financial requirements that we intake and output to the members and the operations.

As of June 29th, 2017 our Audit process is almost complete. Once the audit is complete we take that information to present to Chief and Council for their review and adoption of the Audit report. Later in the year, usually around September we also present these statements to the TFN Members at the AGM. An important thing to remember when reading an Audit is that, these records have already occurred. If you have questions regarding the current state of programs, and how operations and budgets are determined please make an effort to participate in our annual budget forum that we encourage members to attend and offer input at. Typically we hold these in January, which we take that information collected to plan with department managers.



This year we are proud to report the following input items brought forward by members were incorporated into the budget this year.

1. Language Programming – Education Department
2. Cultural Support - Community Services Department
3. Youth Worker – Education Department
 - a. Purchased a Van for the Youth and Community Services Operations

It is our goal to hear what members suggest, watch out for the form when we circulate it later in the year, or at any time if you have questions or input you would like to share feel free to email us on any general topic at: info@tla-o-qui-aht.org

In the fall the TFN Finance department will also be hosting a workshop on Financial Wellness. This will help members who might be looking at retirement options, wills and estates, and general tips and advice on how to creating a savings plan. Watch out for further information related to this in the fall.

IRA – MEMBERSHIP INFORMATION



Every Thursday afternoon at the Main Office, registry services are available.

Reminder that you need the following items before coming to get a card. 2 pieces of Government issued ID (Driver's License, BC ID, Passport, and Medical Services Card)

If registering your newborn you need an original birth certificate as well. Call and ask any other details before making the trip to ensure you have all the right information before starting this process.

IRA/MEMBERSHIP NOTICE

We have no cardstock!

- The office is prepared to accept all new Registrations.
- Membership information for all Tla-o-qui-aht members must be up-to-date.
- Feel free to call in to office and ask for Leah Morgan at the treaty office, she can assist you with the 10 year secure status card application.
- There is no cardstock due to policy and process changes at the INAC level, we continue to put in requests for cardstock and will notify the community when we receive them. Please note this is a circumstance affecting all of Canada.

Please contact the IRA Clerk if there are any changes for the following:

- Change of Name
- Change of Address
- Change of Marital Status
- Up to date of living On or Off Reserve

Come on in for IRA Services!

Thursdays July 6th, 13th & 20th and Friday August 4th at the Administration Office

Thursday July 27th at the MICC

TALK OF THE TOWN; LET'S TALK HOUSING

COMMUNITY HOUSING FORUM PLANNING

TFN Housing is planning a Community Housing Forum in Opitsaht and would like to reach out to membership in what you would like to see happen at this event. Please contact me with your ideas, comments or concerns. Example topics:

- Mould Prevention
- Basic home maintenance
- Housing Policy
- Selection process for housing and housing repairs

- Energy efficiency - BC Hydro
- BC Housing Rental Assistance Program
- Historical and Present Arrears

I want to have this event fun and informative to open up communication with membership in a healthy and safe environment. Your voice and opinion counts.

DAYCARE CONSTRUCTION SAFETY CONCERNS

The Daycare in Tyhistanis is well under way. Parents please inform your children of the potential hazards. I know it is hard to keep your eyes on them at all times but the site has a lot of dangerous tools and material that could seriously injure your child.

TENANT ARREARS

Tla-o-qui-aht Housing Department is in the process of getting the arrears taken care of. The impact of the rental arrears is affecting the capability of TFN to repair existing houses and to build new homes for the community. Housing arrears will not be tolerated. When a tenant is in arrears the mortgage payments that are missed come from other programs from within the TFN. Non or partial payments do reflect badly when we submit for CMHC or INAC funding. There is a huge chance we will be denied further funding if rent is not collected from all units regularly.

Therefore, please be advised that effective immediately the Housing Department will begin the collection process with all tenants who owe money for housing. Failure to comply will result in an eviction and/or legal action for removal.

Please contact the Housing Department to start making arrangements to begin payments in order to avoid eviction and/or legal action.

Evictions are always the last option.

Come and see housing and make out a payment recovery plan.

Depending on your circumstances, perhaps other arrangements can be made.

Do not ignore housing.

LANDS AND NATURAL RESOURCES

Below is a picture of micro-beads from recently painted road markings in Tofino, photographed leaking into marine waters. All drainage leads to marine waters in this region.

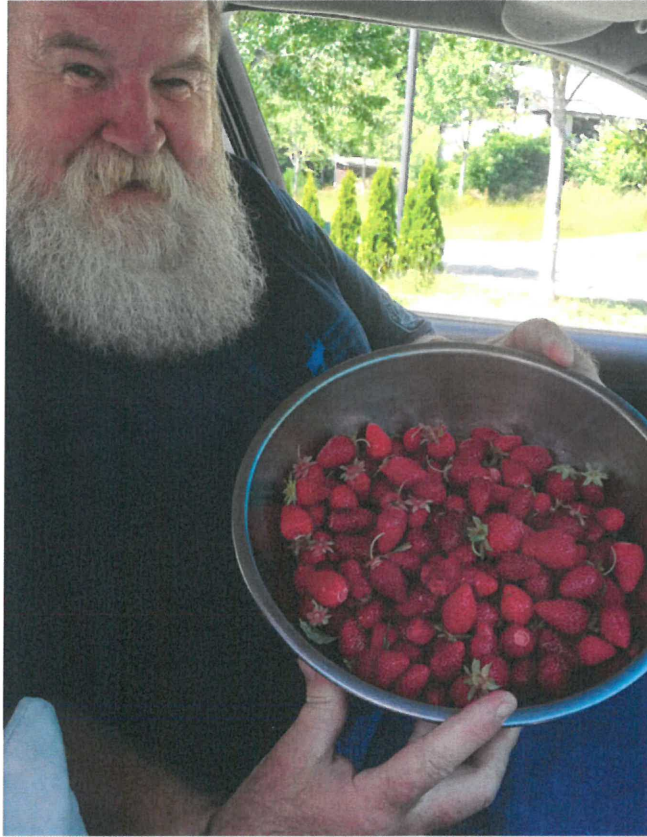
Through dialogue with Tofino, we have found that the micro-beads are glass, and not the more detrimental 'plastic' or 'petroleum' based version, also known as Nerdles.

Tla-o-qui-aht will continue to explore options with Tofino for reducing any debris and micro-plastics from entering the marine environment.



COMMUNITY GARDEN

Check out these fresh strawberries! Go check out the community garden, learn about growing food, food security and sustainability, and organic gardening from Craig and other volunteers!



WELCOME TO SUMMER/ STUDENT WORKERS

Please help us welcome and congratulate our summer student workers that will be assisting the Tla-o-qui-aht First Nations Administration, in all sorts of areas, under the guidance of our Education Manager, Iris Frank, and Youth Coordinator, Margaret Tom.

Carol Curley
Francis Howard
Amy Charlie



Yuchap-Panač

"Cruising around respectfully"

Tla-o-qui-aht outdoor summer explorations of culture, language, traditional foods & fun!

Tuesdays Esowista & Tyhistanis:

Meeting point 10am, New Health Center

July 4

July 11

July 18

July 25

Wednesdays Opitsat:

Meeting point 10am at MICC

July 5

July 12

July 19

July 26

All Community members welcome. Young children please be accompanied by adult. Wear shoes for outdoor exploration. Bring your own drinking water please.

Contact Gisele for more info at:

[250-725-8881](tel:250-725-8881)



Computer Camp:

- 12 & under computer classes August 28th-31st.
- The class will hold 12 children between age of 7-12 strong focus on computer safety.
- Adult classes are being planned for October and November, but if you are interested please contact our Education Manager Iris Frank at educaton@tla-o-qui-aht.org or 250-725-3350

BAKE SALE FOR ELDERS CONFERENCE

Bake Sale

Seeking donations of bread, cakes, cookies, cupcakes and pies

Date: July 7, 2017

Location: Tofino Co-op Grocery Store

Time: 10:00am

We also have raffle tickets available for a Killer Whale Carving by Doug David, Halibut Bowl by Arnold Frank and 2 Plaques by Mark Hobson.

Ticket price: \$2.00 each or 3 for \$5.00

Your donations, support and help will be much appreciated.

All proceeds will go towards travel expenses for the Elders Conference in Campbell River.

Please Contact Nora Martin health@tla-o-qui-aht.org or 250-725-3335

CALL FOR VOLUNTEERS

If you are interested in helping plan TFN Days, volunteering during the event, or simply have any questions or requests, please contact our Education Manger, Iris Frank at 250-725-3350 or by email education@tla-o-qui-aht.org

EVENT SNAPSHOT: BEACH CLEAN



Part of TFN days will be a beach clean up
August 9th,2017 Esowista beach

Wanting to get our youth involvement as being part as a responsible
community member

Stay tuned for more events and details for TFN Days...



JULY 13

MIND BODY SPIRIT DAYCAMP

10:00 to 2:00 @ Schooner Trail & Beach

Ages 10 +

Join us for a fun day of nature based activities centered on enriching the mind, body and spirit. There will be games, forest adventures, earth art and much more!

Please sign up by calling Lora at 266-0497, email lora.mcneil@nuuchahnulth.org or Facebook Lora CYW



AGES 10+

**MEET AT SCHOONER
TRAIL IN
TYHISTANNIS AT 10
SHARP!**

**COME PREPARED
TO BE OUTSIDE ALL
DAY**

**PLEASE BRING A
LUNCH & WATER**

**PLEASE ASK IF
TRANSPORTATION
IS NEEDED**

GROUP LEADERS:

Lora McNeil

NTC Child & Youth
Counsellor

Sarah Hogan

WCRS Child & Youth
Counsellor



Science Venture
SINCE 1991

University of Victoria's Science Venture & Uu-a-thluk
Science Camp
 July 31 – Aug 4, 2017
 10:00am – 3:00pm



Location:
 Tla-o-qui-aht First Nation Health Center
 Tiic-Mis-Aq'kin, Ty-Histanis

Youth ages 8-12 are invited to participate
 Please pack a snack and lunch



For more information contact:
 Tla-o-qui-aht: Margaret Tom - **250-725-3350**
 Uu-a-thluk: Michelle Colyn - **250-724-5757**



CATALYST EMPLOYMENT INFORMATION SESSION

THURS, JUNE 29TH 1-3 PM

Hosted by:

Alberni Valley Employment Centre

4805-B Mar Street, Port Alberni

Call or email for more info: 250-724-4560 or
info@avemployment.ca



INFORMATION PROVIDED ON:

**Catalyst Paper
Overview**

**Employee
composition:
various roles &
departments**

**Forecasted labour
demands at Catalyst
& current hiring
needs**

**How they hire and
whom:
qualifications &
skills needed**

**How to apply &
interview process!**

**What makes an
impressive resume?**

**Questions &
Answers**

TLA-O-QUI-AHT EMPLOYEE CONTACTS

ADMINISTRATION:

#1119 Pacific Rim Highway Tofino (P) 250.725.3350 (F) 250.725.3352 Toll Free Number 1.888.425.3350

Ted Adnitt – Chief Executive Officer (Ext 27) Cell# 725.2597

Email: ceo@tla-o-qui-aht.org

Leah Morgan – IRA Clerk (Ext 32)

Email: ira@tla-o-qui-aht.org

Leah Morgan – Records Officer (Ext 32)

Email: records@tla-o-qui-aht.org

Connor Paone – Executive Assistant (Ext 57) Cell# 725.2593

Email: execassist@tla-o-qui-aht.org

Addie David – Receptionist (Ext 21)

Email: treatyoffice@tla-o-qui-aht.org

FINANCE:

#1119 Pacific Rim Highway Tofino (P) 725.3350 (F) 725.3352

Melanie Touchie – Chief Financial Officer (Ext 24) Cell# 726.5262

Email: cfo@tla-o-qui-aht.org

Connor Paone – Acting HR & Administration Manager (Ext 57)

Email: execassist@tla-o-qui-aht.org

Cell# 725.2593

Shelley Amos – Accounts Payable Clerk (Ext 25)

Email: ap@tla-o-qui-aht.org

Jennifer George – Payroll & Accounts Receivable (Ext 61)

Email: payroll@tla-o-qui-aht.org

COMMUNITY HUMAN SERVICES:

#82 Nuu-Piit-Tah-Chilth Rd – Ty-Histanis Health Centre (P) 250.725.3335 (F) 250.725.3980

Naomi Seitcher – Human Services Manager (Ext 23)

Email: nseitcher@tla-o-qui-aht.org

Cell# 534.9280

Marie Frank-Atleo – Family Care Worker

Email: famcare@tla-o-qui-aht.org

24 Hour Emergency Line 250.725.3335

Debbie Botting – D&A Councilor Cell# 726.8790

Email: counseling@tla-o-qui-aht.org

SOCIAL DEVELOPMENT:

#82 Nuu-Piit-Tah-Chilth Rd – Ty-Histanis Centre (P) 250.725.3335 (F) 250.725.3980

Allison Howard – Social Development Worker (Ext 26)

Email: faw@tla-o-qui-aht.org

HEALTH:

#82 Nuu-Piit-Tah-Chilth Rd – Ty-Histanis Health Centre (P) 250.725.3335 (F) 250.725.3980

Nora Martin – Community Health Liaison (P) 725.3338

Email: health@tla-o-qui-aht.org

Allison Howard – Acting Patient Travel Clerk

Email: pt@tla-o-qui-aht.org

EDUCATION:

#1119 Pacific Rim Highway (P) 250.725.3350 (F) 250.725.3352

Iris Frank- Education Manager (Ext 60) Cell# 725.3265

Email: education@tla-o-qui-aht.org

Margaret Tom

Email: youth@tla-o-qui-aht.org

Tluu-chaa Children’s Centre – Headstart Preschool Program:

#371 Esowista Reserve (P) 725.2351 (F) 725.2135

Carol Frank –Program Coordinator

Email: tluucha@tla-o-qui-aht

Grace George – Preschool Teacher

Email: ggeorge@sd70.bc.ca

#320 Opitsaht Reserve (P) 725.3405 (F) 725.4233

Gail Hayes – Preschool Teacher – Opitsaht Tluucha Centre
(P) 725.3405

Email: preschool@tla-o-qui-aht.org

PUBLIC WORKS:

#1119 Pacific Rim Highway Tofino (P) 725.3350 (F) 725.3352

Matt Seitcher – Acting Public Works Manager (Ext 31) Cell#730.1937

Email: pwmanager@tla-o-qui-aht.org

PUBLIC WORKS (O&M):

TY-HISTANIS, #15 Nuu-piit-tah-chilth Rd. (P) 725.3375 (F) 725.2342

Matt Seitcher – Acting Public Works Manager

Email: pwmanager@tla-o-qui-aht.org

Jon Q. David – Acting Maintenance Foreman

Email: maintenance2@tla-o-qui-aht.org

Eric Seitcher – Maintenance Worker

Email: maintenance1@tla-o-qui-aht.org

OPITSAHT (P) 725.3236 (F) 725.4233

Norman Thomas

Email: omw1@tla-o-qui-aht.org

Wilson David

Email: omw2@tla-o-qui-aht.org

ESOWISTA: (P) 725.3337 (F) 725.2342

John Williams – Geothermal Technician

Email: omw3@tla-o-qui-aht.org

Des Tom – Geothermal Technician

Email: geothermal@tla-o-qui-aht.org

JANITORIAL:

Darlene Frank – Janitorial

Email: janitor1@tla-o-qui-aht.org

HOUSING:

#1119 Pacific Rim Highway (P) 250.725.3350 (F) 250.725.3352

Ivy Bell – Housing Manager (Ext 28) Cell# 725.3248

Email: housing@tla-o-qui-aht.org

NATURAL RESOURCES:

#1119 Pacific Rim Highway (P) 250.725.3350 (F) 250.725.3352

Saya Masso – Natural Resources Manager (Ext58)

Email: lands@tla-o-qui-aht.org

Cell# 726.6401

TRIBAL PARKS:

#1119 Pacific Rim Highway (P) 250.725.3350 (F) 250.725.3352

Terry Dorward – Project Coordinator

Email: tribalparks@tla-o-qui-aht.org

ECONOMIC DEVELOPMENT:

#1119 Pacific Rim Highway (P) 250.725.3350 (F) 250.725.3352

Jamie Bassett – ED Officer

Cell# 604.985.8871

Email: jbassett@shaw.ca

FISHERIES & SEP:

#1119 Pacific Rim Highway (P) 250.725.3350 (F) 250.725.3352

Andrew Jackson – AFS Coordinator (Ext 59)

Email: fisheries@tla-o-qui-aht.org

Joe Curley Jr. – SEP Coordinator

Cell# 725.3348

Email: hatchery@tla-o-qui-aht.org

CHIEF & COUNCIL:

Elmer Frank – Chief Councillor Cell: 726.8281

Email: elmerfrank@telus.net

Francis Frank – Councillor

Email: ffrank01@shaw.ca

Barney Williams Jr – Councillor Cell: 954.7419

Email: baach@shaw.ca

Desmond Tom Sr – Councillor Cell: 266.6768

Email: destom@gmail.com

Ivy Martin – Councillor Cell: 266.0258

Email: ivymhmartin@hotmail.com

Joe David – Councillor Cell: 913.0091

Email: joesdavid11@gmail.com

Tammy Dorward – Councillor Cell: 266.1442

Email: tammydorward@gmail.com

Anna Masso – Councillor

Email: annamasso@shaw.ca

Ha'wiih

Ray Seitcher Hiyoueh

Email: mahon_seitcher@yahoo.ca

Alex Frank Hiisquishsinuptshilth

Email: frank_alex@hotmail.com

Bruce Frank Muuchinink

Email: muuchink@gmail.com

Simon Tom Naak-Kwil-Multh-Nii

Email: sitom@explornet.com

Robert Martin Nuukmiis

Email: nuukmiis@gmail.com