



TLA-O-QUI-AHT BULLETIN

March 1, 2016

OFFICE HOURS

All Tla-o-qui-aht Offices will now operate under these new hours to service the membership.

Monday to Friday 8:30am – 12:00pm noon, and then Re-open after lunch from 12:30pm-4:30pm. All office staff are available for service to the members between these hours.

YOUTH NIGHTS

At Opitsaht MICC Hall every Thursday from 3:00pm-5:00pm.

Parents please discuss with your children the scheduled times for age groups are:

Preschool aged children	2-4yrs old 3:00pm-4:00pm
Elementary aged children	5-12yrs old 4:00pm-5:00pm

Please discuss these times with your children. The groups were split up so the smaller children could have their own time, to prevent injuries playing with the older children.

Lots of mixed activities available. Dodgeball, floor hockey, indoor soccer, basketball, paddle ball, ping pong, and foosball.

Any questions? Call Barb and Dan at 250.266.0270

OPITSAHT PEDIATRICIAN VISIT

Dr. R Hughes will be at the Opitsaht Community Clinic on Tuesday March 15th.

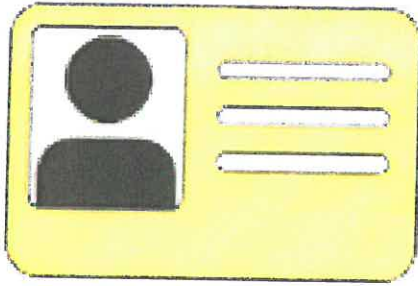
MICC HALL BOOKINGS – NEW BUILDING ALARM

All MICC Bookings need to be made with the TFN Receptionist at 250.725.3350

MICC now has a new access system, and burgler, and surveillance system. Please be mindful to contact the office to ensure your event is properly booked, and you have the access procedures to get into the building. Parents of Opitsaht children, please inform them not to toy with the access lock at the building's front door (it's a keypad). Our system signals us to tampering and if repeatedly tampered with the alarm will sound. The video on site does have surveillance of who is at the door so please inform your children not to play with this equipment. Thank you



www.tla-o-qui-aht.org



REGISTRY - STATUS CARDS - SCHEDULE APPOINTMENTS

Every Thursday Afternoon at the Treaty Office, registry services are available. reminder that you need the following items before scheduling an appointment to get your status card renewed/ replaced. 2 pieces of Government issued ID (Drivers License, BC ID, Passport, Medical Services Card) If registering your newborn your need an original Birth Certificate as well. Call and ask any other details before making the trip to ensure you have all the right information before starting this process.

Sheila Amos - IRA Clerk

Email: ira@tla-o-qui-aht.org

Phone: 250.725.3350

Did you know.....

If you don't register your newborn child as soon as they are born you could be faced with expensive perscription costs, if your baby is not registered with your nation? If your child does not have a registry number, and your child gets ill, you are risking the likely hood of being responsible for the upfront costs at the pharmacy to get perscriptions if your child needs them. The average cost of a antibiotic could range anywhere from \$50-\$150 dollars per perscription if your un-registered child needs it. This can be a costly situation, and most registry processes can take up to 8 months for a child to become registered with your nation.

OPISTAHT SCHOOL BOAT - SCHEDULE

Opitsaht community please be advised that the scheduled boat runs for the Elementary schoool children are:

- 8:05am
- 8:15am

High-school boat schedule is the one run each morning at:

- 7:20am

Kindly have your children ready for these departures as the bus pickup in Tofino is at 8:25am, when one child is late it makes the entire group behind, and arrive late for school. For any other information contact Barb Audet - Education Manager at 250.266.0270

OPITSAHT DOCK

Please be mindful the yellow painted zone down the Opitsaht dock is the designated zone for the school boat, and emergency boats. Kindly remember this when tying up your boats, to ensure adequate tie up space inbetween each boat to accommodate other boats.

PACIFIC RIM NATIONAL PARK - INFRASTRUCTURE UPGRADES - ROAD CLOSURES

Pacific Rim National Park Reserve is currently undergoing infrastructure upgrades to secondary roads within the Park. Part of the project includes complete replacement of the Grice Bay road and boat launch, which will require the complete closure of Grice Bay access. The current construction schedule will require closure from Feb 2nd- April 22-2016. These dates may be subject to change are the best estimate. If you require more information call the Parks Office at: 250.726.3508

TLA-O-QUI-AHT ADMINISTRATION & STAFF DIRECTORY

We are including the updated contact information for the Administration Staff, and Chief & Council in this bulletin. Keep this information on hand in your home, or post on your fridge. Common calls made to the office asking for this information. Also, this information is available on our website which is maintained for the current information at:

www.tla-o-qui-aht.org

TLA-O-QUI-AHT CATERING OPPORTUNITIES - CALL LETTERS OF INTEREST

From time to time, the Administration organizes events, meetings, and functions in amongst the communities. Some of which require catering services. If you are interested in putting your name forward for any catering opportunities, please kindly submit your letter of interest, with the following information:

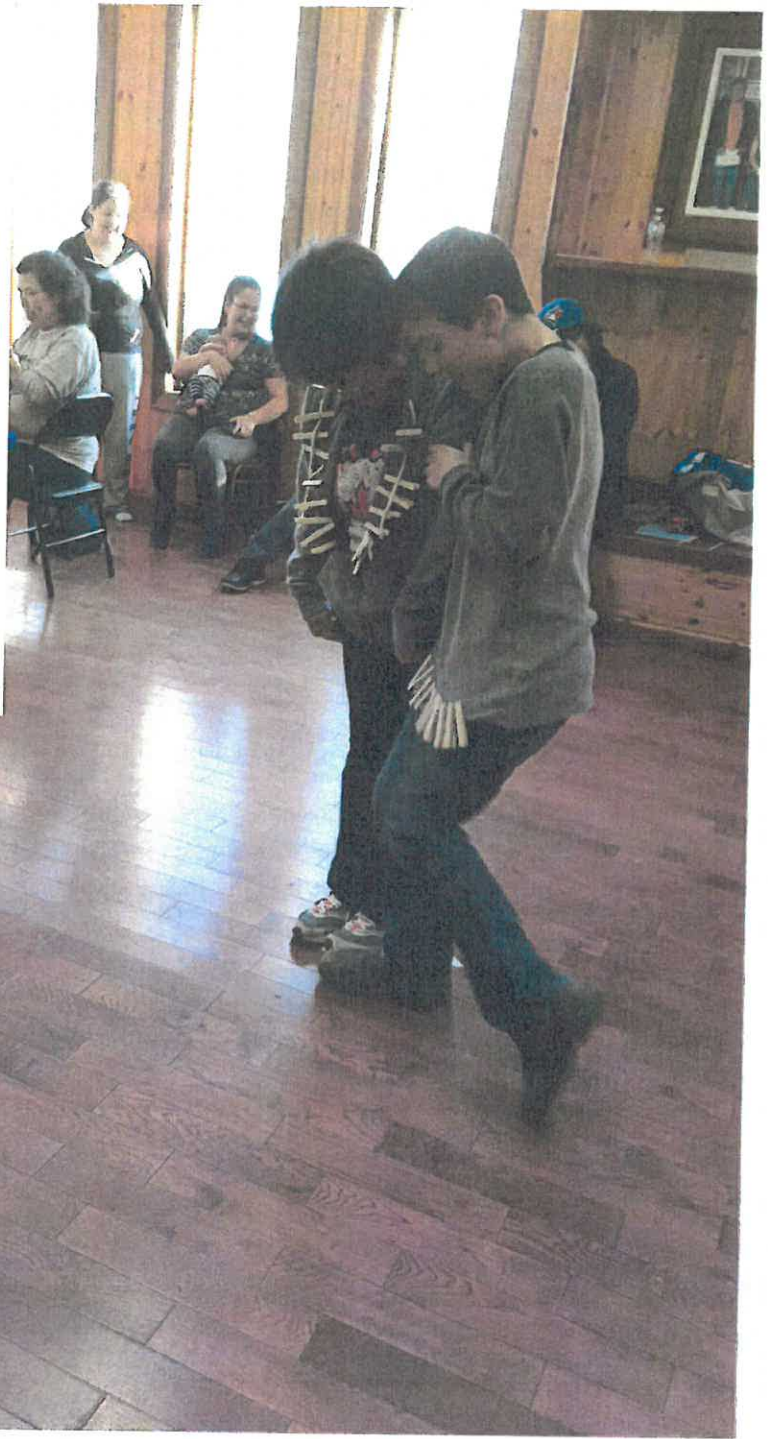
1. Food Safe Certification - copy
2. References
3. Experience
4. Current contact information - Home, Cell, and Email (if you have an email address)

We try our best to plan as far in advance as possible, but some functions can come up quite quickly or unexpectedly. Therefore, we need your expression of interest with contact information. Large functions are usually put out for catering bids which get posted in the bulletins, website, and in offices. So please reference those from time to time to see what might be coming up, and happening.

TLA-O-QUI-AHT FAMILY DAY – FEBRUARY 8TH-2016

A big thank you to all who made TFN Family Day extra special this year. Allison Howard, Margaret Tom, Naomi Seitcher, Barb Audet, and all the volunteers who pulled this together.





Knowledge is power, community is strength and positive attitude is everything.....



TLA-O-QUI-AHT
FIRST NATION

Tla-o-qui-aht Community Meeting NEW DATE & TIME

Thurs March 31st-2016
1:00pm- 4:30pm
Tin Wis Conference
Centre

If you have any questions regarding this function please
contact us at our office at: 250.725.3350

Originally scheduled for Feb 25th-2016 at Tin Wis – this is the revised date & time

P. 250.725.3350 F. 250.725.3352
www.tla-o-qui-aht.org

TLA-O-QUI-AHT FIRST NATION
PO Box 18 #1119 Pacific Rim Hwy . Tofino . BC . V0R 2Z0

Ila-o-qui-ah Community Dinner & Forum



Canoe Creek Hydro

Hosted by Canoe Creek Hydro on:

Thursday March 10th, 2016 at Tin Wis Conf. Centre - 5pm
Dinner, and a community session/ dialogue on Canoe Creek,
Haa-ak-suk Creek, and Winchie Creek Hydro projects and other
planned projects at Tranquil, & Tofino Creeks



Tla-o-qui-aht First Nation

1119 Pacific Rim Highway Tofino, BC V0R 2Z0

P: 250.725.3350 F: 250.725.3352

Receptionist

Full Time – Permanent

As a Receptionist you will be the representative of our company's first impressions on the guests and visitors. It is your foremost responsibility to compassionately greet all incoming guests, visitors and members, help them with directions or any appropriate information. You will be professionally answering phone calls in a polite tone and re-directing calls to respective departments. Also as the receptionist, you will perform various front desk duties including filing, handling and re-directing mail, external communications, and assisting administratively to TFN Management Team, Executives, and Chief & Council. This position reports to the Finance & Administration Manager.

Duties and Responsibilities

- Answering phones, properly navigating callers to the appropriate departments, staff, and information callers require.
- Greeting guests and hosting meeting guests. Preparing coffee, water, tea service.
- Monitoring supply inventory weekly.
- Set up of appointments for TFN Staff.
- Set of meetings being held at the treaty office (Board room schedule, setup & tear down)
- Organization of staff schedules and posting (monthly/daily)
- Monitoring and maintenance of all TFN Notices via bulletin board, emails, and postings.
- Operation, and maintenance of the faxes incoming and outgoing – Includes keeping a very organized fax logging system
- Organization and maintenance of mail logging system in place. All incoming and outgoing mail gets called out to recipients, or sent by Canada Post or Courier.
- General tidying of office areas. Board room, front office / reception area.
- Receiving and placing orders as directed by the Finance dept./ CEO
- TFN Meeting schedule organization. Updating calendars, phoning participants, communication on confirmed for meetings etc.
- Preparation and organization of Council Meeting Kits.
- General office operations, filling of paper in machines, operation of postage machine, copier, fax machine, filing, making copies as needed, distribution of staff mail arriving by post office box, fax, email etc..
- All other duties as assigned by Finance / CEO.
- Office support / duties as required from other TFN Staff

Qualifications

- Education: High School Diploma
- Experience: 1-2 years of related experience in office environment
- Knowledge of Microsoft Office software suite.
- Ability to build positive relationships with high level of interpersonal skills
- Ability to prioritize tasks according to importance in a fast paced environment
- Ability to handle conflict with sound judgement
- Multi-tasking capability without compromising on quality
- Must be proficient in handling office equipment including complex multiple lined telephones, printers, photocopy machines, etc.
- Strong written and verbal communication skills
- Valid Driver's License, with access to a vehicle
- Pass a criminal records check

Only applicants granted an interview will be contacted:

- Interviews will then be conducted.
- Written tests may be administered.
- Reference checks will be conducted.
- Proof of education must be submitted at the interview.
- Successful candidate must meet and maintain the Conditions of Employment throughout their employment.
- You will be required to show how you demonstrate the essential qualifications (i.e. Education, Experience and/or Occupational Certification) for the initial screening through your resume, cover letter or response to screening questions. It is NOT sufficient to only state that the qualifications are met or to provide a listing of current or past responsibilities. Rather you must clearly demonstrate HOW, WHEN, and WHERE the qualification was met through substantiated by examples.
- Information on your described skills, experience, etc. provided in a cover letter or screening questions should be supported by your resume. Failure to provide the above information in the format required may result in your application being rejected from the process.

Tips for applicants:

- Please provide complete and thorough details of your education and experience.
- Do not assume that the screening board has any previous knowledge of your background, qualifications, or work history. You must be specific and provide concrete examples/details for each Experience element, as applications will be screened only on the information provided.
- Failure to provide sufficient information may result in your application being screened out of the competition.

Submit your resume, covering letter, and reference letters stating how you meet these qualifications:

Deadline to apply is : Friday April 1, 2016

Submit your resume with covering letter that demonstrates how qualifications are met. To the attention of:

Chief Executive Officer - Ted Adnitt

Email: jobs@tla-o-qui-aht.org Or by Fax: 250.725.3352

Or drop at the office in a sealed envelope at #1119 Pacific Rim Highway Tofino

TLA-O-QUI-AHT FIRST NATION

Notice of Nomination Meeting

Notice is hereby given that a meeting of the electors of the Tla-o-qui-aht First Nation, will be held in the **Tin Wis Conference Centre, 1119 Pacific Rim Highway, Tofino, B.C. on the 29th day of March, 2016, beginning at 6:00 o'clock P.M. and lasting for at least three hours**, for the purpose of nominating a Chief and candidates for positions on the Band Council of the said Band for the next ensuing term. **TEN (10) Councillor positions and one (1) position for Chief** are available. **The election will be held at The Tin Wis Conference Centre, 1119 Pacific Rim Highway, Tofino, B.C on May 11, 2016**

Please note that any Elector may nominate candidates by using a mail-in nomination form. **Electors residing off-reserve may nominate candidates for the position of Chief and Council.** You can either deliver or mail-in written nomination forms and completed, signed and witnessed voter declaration forms to the electoral officer before the time set for the nomination meeting **OR** you may nominate candidates orally at the nomination meeting. Mailed nominations not received by the electoral officer before the time set for the nomination meeting are void. Also note that any voter may vote by mail-in ballot.

Given under my hand at Delta, B.C. this 18th day of February, 2016



F.P. Schiffner
Electoral Officer
Phone number: 604-943-0522
Fax Number: 604-943-0527
Cell Number: 604-786-2512
Email: fschiffner@dccnet.com



Nuu-chah-nulth Tribal Council
Nuu-chah-nulth Employment & Training Program (NETP)

March 2016 — Port Alberni

Mon	Tues	Wed	Thurs	Fri
	1 Career Fair Preparation Workshop	2 Westcoast Career Fair — Tin Wis, Tofino	3 Adult Upgrading Drivers Training	4 Drivers Training
7 Drop-in Computer Lab	8 Transformations	9 Transformations	10 Transformations Adult Upgrading	11
14 Drop-in Computer Lab	15	16	17 CAREER FAIR Athletic Hall Adult Upgrading	18
21 Drop-in Computer Lab	22	23 Tide Change with Erin Ryding	24 Tide Change with Erin Ryding Adult Upgrading	25 OFFICE CLOSED for Easter
28 OFFICE CLOSED for Easter	29	30	31 Adult Upgrading	1

For details visit: www.facebook.com/nuuchahnulthemployment

NETP Workshops in March:

Computer Lab Drop-in

Every Monday our computer lab is open to work on your resume, search for jobs, explore career options...

Adult Upgrading/VAST

Every Thursday morning NETP you will be able to work towards your grade 12 completion.

Career Fair Preparation—March 1st

Prepare for the NETP Career Fair and meet with employers on March 17th. Workshops covers: resume building, cover letter writing, elevator speech, professional presentation, references, and how to fill out a job application.

Transformations—March 8th, 9th & 10th

With Shelley Rowendyk and guest speaker Shae Doiron from Tseshaht, focuses on life-style transformation.

CAREER FAIR—MARCH 17th

Join us at the Athletic Hall to meet with employers, service providers and educational institutions.

Tide Change—March 23rd & 24th

With Erin Ryding, focuses on Self Esteem, Confidence and Self Authority.

Commercial Fishing & Deckhand: Port Alberni

In partnership with NTC Fisheries, HFN, NSDC & SD70, this 16 week training program allows youth to earn high school credits & commercial fishing experience. Please apply directly to ADSS or VAST Principals.

Please check our Facebook page and contact your Case Manager for details on upcoming training programs.

Please welcome Shan Ross to the NETP team!

Services are open to all First Nation, Metis, or Inuit person residing within the Nuu-chah-nulth region. Contact your Case Manager or NETP to apply:

South/Port Alberni Office: 250-723-1331
 (Corinne/Ellie/Robyn)

Coastal/Central Office: 250-726-7347 (Evan)

Northern Office: 250-283-2012 (Renee)



Tla-o-qui-aht First Nation Mens Group

When: Every Friday

Where: Tyhistanhis 78-A Wickaninnish Rd.

Time: 1:00 pm to 3:00pm

What is mens group

A safe place where men can support each other by sharing ideas, arts, struggles, achievements, a place where we can culturally support one another.

Please come out and share a coffee, this group is your group!

Any questions please call Chris Seitcher at 250-726-5073
(Quuasa Wellness Worker)



FIRST PEOPLES'
CULTURAL COUNCIL

B.C. Language Initiative Program 2016–2017 Call for Applications

The First Peoples' Cultural Council is pleased to announce that the B.C. Language Initiative Program is accepting applications for the 2016–2017 program year.

The **B.C. Language Initiative Program Application Form** and the **Funding Guide** are now available on the FPCC website at:

<http://www.fpcc.ca/Grants/Language/default.aspx>

Application Deadline:

Friday, April 8, 2016 at 4:00 p.m.

Please mail completed applications to:

First Peoples' Cultural Council

1A Boat Ramp Road, Brentwood Bay, B.C. V8M 1N9

(Faxed and emailed applications will not be accepted)

The B.C. Language Initiative supports projects to revitalize British Columbia First Nations languages through documentation, immersion programs, materials and curriculum development, traditional and cultural programming, and community collaboration.

Eligibility:

All First Nations communities and organizations are eligible to submit proposals.

Direct your inquiries to:

Barb Matilpi, Language Program Coordinator

(250) 652-5952 or toll free through Enquiry BC 1-800-663-7867

barb@fpcc.ca

www.fpcc.ca

COMMITTED TO THE REVITALIZATION OF B.C.'S ABORIGINAL LANGUAGES, ARTS AND CULTURES

1A Boat Ramp Road
Brentwood Bay, B.C.
Canada V8M 1N9

Phone (250) 652-5952
Fax (250) 652-5953
Email info@fpcc.ca

www.fpcc.ca
www.firstvoices.com

CHILDHOOD ANXIETY

FREE ADMISSION

Registration Required

Register by email or phone:

leslie.jensen@nuuchahnulth.org

250-724-0202



EMPOWERING STRATEGIES.

EFFECTIVE SUPPORT.

- Receive professional guidance and effective strategies for both home and school settings
- Discover common, well-intentioned mistakes you may be making and learn how to proceed more effectively
- Gain a solid understanding of how to implement the most empirically sound approach (C.B.T.) to treating anxiety

Tailored for Parents, Youth Workers and Educators Supporting Children/Teens Experiencing Anxiety

March 16, 2016, 1-4pm

Port Alberni Friendship Centre
3555 4th Avenue, Port Alberni, BC

Hosted by the Nuuchahnulth Child and Youth Services program with support from the Port Alberni Friendship Center

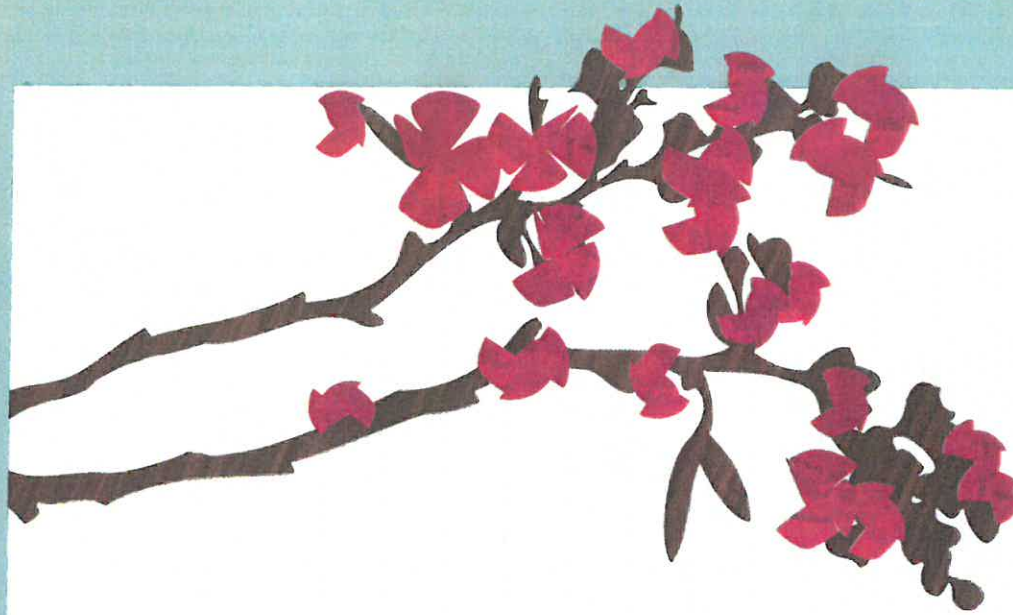
Presentation & Discussion By:

Julie-Anne Richards

M.A., R.C.C., C.C.C.

Registered Clinical Counsellor,
Psycho-Educational Consultant

www.JulieAnneRichards.com



GRIEF SUPPORT

The Pacific Rim Hospice Society is offering weekly, confidential, grief support (drop-in) to individuals who've lost a loved one. Come by and talk with trained volunteers—we are here to listen.

EVERY WEDNESDAY, STARTING JANUARY 27TH, 2016

9:30AM - 11:30AM

MEARES ISLAND CULTURAL CENTRE (MICC) IN OPITSAHT

FOR MORE INFORMATION CONTACT PRHS @ 250.725.1240

WWW.PACIFICRIMHOSPICE.CA

TELEPHONE: 250.725.1240 EMAIL: ED@PACIFICRIMHOSPICE.CA



Pacific Rim Hospice Society

W. www.pacificrimhospice.ca T/F. 725.1240

240 Neill Street PO Box 7, Tofino, BC V0R 2Z0

E: ed@pacificrimhospice.ca

♥ ONE-TO-ONE SUPPORT

Trained volunteers provide support for those facing life-threatening or debilitating illness or injury.

Companioning for individuals who are not sick or dying but could use some help

Healing touch & music for healing

Short-term clinical counselling available

♥ GRIEF SUPPORT GROUPS

Hospice provides adults with a seven-week structured grief group

Walking group, art group... *what would you like?*

Teen and children's groups are available upon request

♥ RESPITE

Hospice volunteers offer their time to allow caregivers time to rest and attend to other essential activities of living

♥ VIGIL SERVICES

Volunteers offer their time to sit with an individual and family in need of support or relieve them during the last 72 hours of life to allow time to rest

♥ BEREAVEMENT FOLLOW-UP

Telephone and/or written support and information to people who have lost a loved one

♥ HOSPICE LENDING LIBRARIES

Books and DVDs on caregiving, dying, grief, healing and spirituality may be borrowed from the Hospice office in Tofino and through the Westcoast Community Resources Society in Ucluelet

♥ ADVANCE CARE PLANNING

Hospice provides materials and guidance for individuals interested in expressing their wishes and instructions for future health care treatment.

♥ WORKSHOPS AND TRAINING

Hospice offers workshops and training for volunteers and community members

All our services provided at no cost.

Check out our website: www.pacificrimhospice.ca



Like us on Facebook: **Pacific Rim Hospice**

Important Social Development Notice

It is that time of year again where old files get put away and fresh files are created. I know this is not a fun process but we can work together to get through this.

Most important papers needed for your file to be compliant are:

- Completed applications filled, signed and dated
- Identifications: one picture and one secondary for adults and one for children
- Tax Notice of Assessment from 2015
- Notice of Assessment for Child tax
- 3 month bank statements
- Tenancy Agreements

Please claim all people living in the unit because this identifies the amount of shelter that can be covered on the client's behalf.

Social Assistance cheques will only be issued for April if files are complete... please book your appointment with Allison Howard as soon as possible.

Thank you,

Allison Howard

Social Development Worker



First Nations Health Authority
Health through wellness



First Nations Regional Health Survey

First Nations Health Authority – Regional Health Survey

Tla-o-qui-aht First Nation was one of 14 randomly selected communities on Vancouver Island invited to participate in the First Nations Regional Health Survey (RHS), which is being conducted by the First Nations Health Authority (FNHA). The RHS addresses a comprehensive range of health status, wellness and health determinant measures for First Nation communities and provides comparability to other Canadian surveys while addressing First Nations priorities within a cultural and holistic framework. The data collected from this survey can support policy and program development, and form decision-making that reflects the needs of First Nations communities.

Forty randomly selected Tla-o-qui-aht members, living on-Reserve, will be contacted asking for your participation in the survey. Depending on when data collection begins, (aiming for early March) some interviews could possibly be set up at a convenient central location, however, Data Collectors are mobile and are able to attend your home.

Surveys are conducted on a secure and password protected laptop, and the Data Collectors will be able to assist you in completing the survey, or they can set you up so that you complete it on your own.

There are three (3) types of surveys being conducted: (1) for children between the ages of 0-11 (for the parent/guardian to fill out); (2) for youth between the ages of 12-17 (which they fill out with parental/guardian consent); (3) and for adults aged 18 and older.

All responses will remain anonymous and confidential and cannot be re-opened or traced back to individuals.

This project gives you an opportunity to provide information about the health care benefits you utilize, and those randomly selected participants completing a survey will receive a \$25 gift certificate to the Co-Op.

Field Supervisors:
Chickite (We Wai Kai Nation)
Wallace (Lil'wat Nation)

Those who have been randomly selected to participate will be contacted soon!

Find out more on the FNHA website through the link below or search: RHS on www.fnha.ca www.fnha.ca/what-we-do/research-knowledge-exchange-and-evaluation/regional-health-survey

New Driver Training

L Workshop coming to Tofino

2 day workshop, Seats are limited!



Get Ready to Take the "L" Exam!

Nuu-chah-nulth Employment & Training Program will be delivering the "Prepare for the Test" workshop, which is designed to pre- pare you to write the exam for the Class 7 Learner's Permit.

Date: March 9-10, 2016

Time: 9:00 am—3:00 pm

Location: Tofino Community Theatre



Those interested need to ensure they have primary ID: Birth Certificate, Passport or BC ID, and a **secondary piece of ID** such as a Status Card or Care Card. Participants also will need to have **no fines owing**.

Please bring any mobile/WIFI compatible device to do the practice tests online.

**If interested contact the NETP office or Evan Hauser
If you are new to NETP contact the Intake Coordinator
to Register!**

**Any First Nation, Metis, or Inuit person residing within in the
Nuu-chah-nulth region is encouraged to apply!**

Visit in Person: 4090 8th Ave, Port Alberni

Phone: (250)-723-1331 **Email:** NETP@nuuchahnulth.org

*This program offered through Nuu-chah-nulth Employment &
Training Program*



Canada

*Funding provided in whole by the
Government of Canada*

Marketing Manager – Branded Food



St. Jean's is looking for a dynamic and creative individual to fill a newly created role of marketing manager. The marketing manager will have the responsibility to grow awareness of St. Jean's brands and products via online tools, PR work, in-store campaigns, media buys and trade channels.

Based in Nanaimo, BC, St. Jean's is a sport fish processor, commercial co-packer, and sells its own product direct to consumer via physical stores/kiosks and an e-commerce site. The Raincoast Trading brand is distributed to grocery and natural food stores throughout N. America. We are a sustainable seafood company with a long history of making delicious and nutritious products. We have great people and great products – help us tell the world about it!

Role responsibilities:

Co-ordinate and lead all website updates, POS material and trade brochures

Create enhanced awareness via earned media, public relations and sustainability focused communication. Actively expand our social media presence

Deliver marketing programmes and initiatives that drive traffic to our accounts and increase brand connection with excellent ROI.

Manage search and display ads and spend for B2C communication

Supervise P/T staff, outside contractors and service providers

Create and execute the marketing plan for new product launches

Qualifications:

Flexibility and a desire to assist the business and co-workers however possible

3+ years in a marketing role with a particular emphasis on digital or social communication with consumers.

Post-secondary degree/diploma in marketing, communications or an equivalent combination of education, training and experience.

Experience in the consumer goods marketplace, natural foods ideally

Search and display advertising experience

Innovative and with a history of creating and executing successful campaigns or projects

Entrepreneurial attitude

This is a permanent full-time position based in our Nanaimo office. Candidates who are uniquely qualified, but desire P/T will also be considered.

Please send resumes in confidence to steve@stjeans.com

Heritage Presenter I

Reference number: CAP16J-015150-000017

Selection process number: 2016-CAP-CBC-FRH-OC-026B

Parks Canada Agency - Coastal BC Field Unit - Fort Rodd Hill & Fisgard Lighthouse National Historic Sites
Colwood (British Columbia)

GT-01

\$41,110 to \$46,279 (Currently under review. Based on full time year-round employment)

For further information on the organization, please visit [Parks Canada Agency](#)**Closing date: 8 March 2016 - 23:59, Pacific Time** ([more on closing date](#))

Who can apply: Persons residing or employed in Colwood, BC and within a 43 kilometre radius of Colwood, BC within Canadian territory, extending to, amongst others: Sidney, Pender Island, Duncan and Jordan River, BC

The distance between your residence or your employment location and the position location will be determined using data provided by the Natural Resources Canada, Geomatics Canada's website. For information on how to use this website, please visit:

<http://jobs-emplois.gc.ca/centres/rd-ry-eng.htm>[**Apply online**](#)

Important messages

The hiring organization will accept job applications in various formats.

- Applicants are strongly encouraged to submit their application on-line to take advantage of the many benefits in using this electronic recruitment system. Some of these benefits are that:
- Applicants can create a profile and a resume that can be used when applying for other processes without having to recreate a new application each time.
- Applicants can modify their application/resume at any time BEFORE the closing date indicated on the job advertisement.
- Applicants can verify the status of their applications, at any time.
- Applicants can be notified electronically of tests or interviews and results.
- For some jobs, applicants will find important information, namely the job questionnaire and a complete statement of merit criteria that are only available when applying on-line.
- Persons who are unable to apply on-line can: fax it to (250) 654-4044, or email it to CoastalBC.HR@pc.gc.ca

Duties

Delivers interpretive presentations, programs and activities to provide visitors of the historic site with opportunities to discover, appreciate, learn about and enjoy the place and its natural and/or cultural resources and understand their significance to Canada.

Work environment

Parks Canada is a federal government agency responsible for the protection and presentation of Canada's outstanding natural and cultural resources through a system of national parks, national marine conservation areas and national historic sites in all regions of Canada.

Intent of the process

The intent of this process is to fill 1 full-time and 1 part-time temporary position from approximately April/May to September 2016.

Note: A Qualifying List will be established and may be used to fill similar positions of various tenures: seasonal, indeterminate, temporary, full-time, part-time.

Positions to be filled:2

Information you must provide

Your résumé.

You must meet all essential qualifications in order to be appointed to the position. Other qualifications may be a deciding factor in choosing the person to be appointed. Some essential and other qualifications will be assessed through your application. It is your responsibility to provide appropriate examples that illustrate how you meet each qualification. Failing to do so could result in your application being rejected.

In order to be considered, your application must clearly explain how you meet the following (essential qualifications)

EDUCATION:

A secondary school diploma or PSC approved alternatives or acceptable combination of education, training, experience or traditional knowledge relevant to position.

Note: Acceptable combination of education, training and experience:

Two years of secondary school or PSC approved alternatives; AND

- Successful completion of a minimum of one (1) course relevant to the duties of the position (e.g., courses taken through continuing education facilities, colleges, universities, professional or governmental organizations or employers including training provided by Aboriginal elders or group that may include but are not limited to courses in heritage interpretation, communications, public speaking, performing arts); AND
- A minimum of three (3) months experience working in the fields of education, interpretation, and/or outreach-communications.

Degree equivalency

EXPERIENCE:

Experience in paid or volunteer work that entailed direct contact and communication with the public;

Experience in delivering messages/information to groups in face-to-face situations with the purpose of education, engagement, entertainment and/or motivation.

Note: Candidates with the following experience will receive extra credits in the assessment portion of the selection process:

Experience in handling cash and operating point of sales

Experience in theatre/performing arts, heritage interpretation, adult education museum education or story telling.

The following will be applied / assessed at a later date (essential for the job)

Bilingual - Imperative (--B/--B)

Information on language requirements

KNOWLEDGE:

Knowledge of Parks Canada and its mandate

Knowledge of communication, presentation and interpretive techniques such as storytelling, demonstration, theatre programs or guided walks

General knowledge of Canada's cultural heritage as it relates to Fort Rodd Hill and Fisgard Lighthouse National Historic Sites;

Knowledge of public safety issues as they relate to Fort Rodd Hill and Fisgard Lighthouse National Historic Sites;

Basic knowledge of services, activities and facilities at Fort Rodd Hill and Fisgard Lighthouse National Historic Sites

COMPETENCIES:

Adaptability - Adapting in order to work effectively in ambiguous or changing situations, and with diverse individuals and groups (Adapts to widely varied needs)

Client Focus - Providing service excellence to internal and/or external client (Provides added value)

Creativity and Innovation - Generating viable, new approaches and solutions (Modifies current approaches)

Teamwork - Working collaboratively with others to achieve organizational goals (Proactively assists and involves others)

Communication through Interpretation - Listening to others and communicating articulately to inform, influence and involve (Communicates complex messages)

Communicates effectively - orally

PERSONAL SUITABILITY:

Sound judgment

Personally connects with others

Make things happen

The following may be applied / assessed at a later date (may be needed for the job)

Work shift-work, and/or weekends, and/or statutory holidays and provincial/territorial holidays and occasional overtime;

Wear a Parks Canada uniform as per the uniform policy and/or dress in period costume as per Parks Canada requirements

Work outdoors, for prolonged periods, in all weather conditions;

Stand and/or walk for prolonged periods;

Perform certain physical tasks as per job requirements (e.g. lifting up to 20 kg in preparation for special events);

Handle historic weapons or other types of materials.

Conditions of employment

Reliability Status security clearance

Possession of a valid class 5 driver's licence

Other information

Parks Canada Agency considers applications from all individuals who have legal status to work in Canada and does not give preference to Canadian citizens. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian citizenship, permanent resident status or work permit.

Persons who have a priority entitlement as defined by the Parks Canada Agency Priority Policy and Guidelines will be considered first.

Interviews will be conducted – Written test(s) may be administered - Reference checks will be conducted.

The work description is available on request.

Tips for applicants:

- Please provide complete and thorough details of your education and experience.

- Do not assume that the screening board has any previous knowledge of your background, qualifications, or work history.

- You must complete the Screening Questionnaire

- You must be specific and provide concrete examples/details for each Education and Experience element, as applications will be screened only on the information provided.

- Resumes will be used as a secondary source to validate the education and experience described in Screening Questionnaire

- Failure to provide the Screening Questionnaire may result in your application being screened out of the competition.
- Failure to provide sufficient information may result in your application being screened out of the competition

The Public Service of Canada is committed to developing inclusive, barrier-free selection and appointment processes and work environments. If contacted in relation to this process, please advise the Parks Canada representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

The Parks Canada Agency is established as a separate employer in the Federal Public Service under the Financial Administration Act. Persons appointed to the Agency continue to be part of the Public Service. The Parks Canada Agency operates under its own human resources framework outside of the Public Service Employment Act and in line with values of fairness, competence and respect, and its operating principles.

Parks Canada is committed to the principles of diversity and employment equity under the Employment Equity Act, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Aboriginal peoples, persons with disabilities and members of a visible minority group to self-identify in their cover letter.

In accordance with paragraph 8(2)(a) of the Privacy Act, information or material, whether provided directly by the candidate or otherwise obtained by the selection board, used during the selection process for the purpose of assessing a candidate may be used as part of the selection review and recourse processes. Such relevant information may be provided to third parties, such as other candidates or their representatives, who have a legitimate reason to be aware of that information.

Persons who have received pay in lieu of unfulfilled surplus period, a Transition Support Measure (TSM) or an Educational Allowance and are re-appointed to the Parks Canada Agency are required to reimburse an amount corresponding to the period from the effective date of such reappointment or hiring, to the end of the original period for which the TSM and education allowance was paid. Please contact CoastalBC.HR@pc.gc.ca if you are one of these individuals to find out how this applies to your particular situation.

Persons who are in receipt of a Canadian Government Public Service pension and are considering this employment opportunity with the Parks Canada Agency, should contact the PWGSC Public Service Pension Centre (1-800-561-7930) in order to determine the impact of an appointment on their pension benefit entitlements.

Please submit your completed application, including all of the above-mentioned documentation. Failure to do so may result in your application being rejected.

The Public Service of Canada is committed to building a skilled, diverse workforce reflective of Canadian society. As a result, it promotes employment equity and encourages candidates to indicate voluntarily on their application if they are a woman, an Aboriginal person, a person with a disability or a member of a visible minority group.

The Public Service of Canada is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the Public Service Commission or the departmental official in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

We thank all those who apply. Only those selected for further consideration will be contacted.

Contact information

Florence Raffaelli - Human Resources Assistant

coastalbc.hr@pc.gc.ca

[Apply online](#)

Date modified: 2015-12-17

Census jobs

2016



Everyone working on the 2016 Census will make a lasting contribution to Canada, its government and its people. Census information is important for your community and is vital for planning its public services.

As a member of the census team, you will gain valuable experience working for the Government of Canada and will help ensure that the 2016 Census is a success.

Canada

Join the 2016 Census team

We are looking for people who are:

- 18 years or older
- eligible to work in Canada
- knowledgeable about their community
- available to work days, evenings, and weekends.

Crew Leaders (Supervisors)

As a Crew Leader, you will train, lead and supervise a team of Enumerators. You will be involved in the recruitment of staff.

Enumerators

As an Enumerator, you will visit dwellings door-to-door and conduct interviews with respondents in person.

Pay rates

Enumerators will be paid \$16.31 per hour plus authorized expenses.

Supervisors will be paid \$19.91 per hour plus authorized expenses.

In select Northern and remote communities:

Enumerators will be paid \$19.92 per hour plus authorized expenses.

Supervisors will be paid \$24.25 per hour plus authorized expenses.

Apply now

www.census.gc.ca/jobs

1-877-325-2016

TTY (a telecommunications device for people who are deaf): 1-866-753-7083

Join the 2016 Census team

When do these jobs start?

There are varying employment periods between January and July 2016, depending on the position and assignment.

If you like working with people and are detail-oriented, one of these jobs may be for you.

Benefits of the 2016 Census for Aboriginal peoples

Data are used to provide socio-economic information for First Nations people, Métis and Inuit across Canada.

This information can help Aboriginal peoples, communities and governments:

- develop Aboriginal language and school programs
- develop and expand community health and social services
- make informed decisions on employment, training and economic opportunities
- evaluate existing programs and new service needs such as housing.

For more information about census
job opportunities, please email:

STATCAN.CenJobsPac-

RecEmpIPac.STATCAN@statcan.gc.ca

